

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

OC/OL/IMC-M83-049
6 September 1983

MEMORANDUM FOR: Executive Assistant, D/CO

FROM:

Chief, Information Management Center, OC/OL/IMC

SUBJECT: OC/OL/IMC Monthly Report-August 1983

1. Operational Activities

- o During this reporting period the OC/OL/IMC Publications Unit published the following items:

- o OC/IMC forwarded 40 cubic feet of record material for deposit in the Record Center. An additional 23 cubic feet of non-record or duplicate material was destroyed.

- o On 19 August the representative from Cable Secretariat completed his review of the CDS profiles for OC and OL.

2. Personnel

- o [redacted] was promoted to GS-11 effective 7 August.

3. WANG

- o A survey for WANG cables was completed and estimates from the vendors was received. Processing for the installation of the cable was stopped; it was restarted with ODP Word Processing Branch on 26 August.

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

ADMINISTRATIVE-INTERNAL USE ONLY

- o On 29 August 1983, the Agency WAng Users Group met, the speaker was from the Office of Security discussing security considerations faced by Wang System Administrators.

4. ADP

- o On August 1983, a meeting was held for DDA ADP Control Officers. A security representative discussed the recently distributed [REDACTED] WANG SYSTEM PASSWORDS. A representative from ODP discussed the ADP Bulletins which are issued as guidance for ADP Control Officers in the performance of their duties.

